

9800 Queensway Blvd.
 Myrtle Beach, SC 29572
 Phone: (843) 497-7918
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 Attention: Accounting

Kingston Plantation
 A Hilton and
 Embassy Suites Resort

ELECTRICAL ORDER FORM

IMPORTANT CONDITIONS AND REGULATIONS:

1. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment, regardless of source of power, must comply with all federal, state and local safety codes.
3. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachments plugs in exhibits is prohibited.
4. Claims will not be considered unless filed by exhibitor prior to close of functions.
5. Prices based upon current wage rates and are subject to change without notice.
6. Under no circumstances shall anyone other than "house electrician" make electrical connections.
7. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician".
8. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
9. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
10. Rates quoted for all connections over only the bringing of service to the booth in the most convenient manner and do not include connecting equipment for special wiring.
11. Advance orders must be received a minimum of seven (7) days prior to exhibitor arrival for move in.
12. Add Computer Hook-up.

PLEASE FILL OUT THE FOLLOWING

**Electrical Service Required
 110 Volt AC Standard Service**

# of Outlets	Total
_____ 0-5 Amps/500 Watts @ \$25.00	_____
_____ 6-20 Amps/2200 Watts @ \$40.00	_____
_____ 21-40 Amps/4400 Watts @ \$60.00	_____
_____ 41-60 Amps/6600 Watts @ \$80.00	_____
	Total _____

NOTE: Prices include (1) loaned 25' extension cord. Exhibitors will be charged \$25.00/+ tax for unreturned cord.

208 Volt AC Single Phase

_____ 50 Amp Service/12000 Watts @ \$150.00	_____
_____ 100 Amp Service/24000 Watts @ \$300.00	_____
	Total _____

NOTE: Any direct wiring required will be completed by a certified "house electrician" at the flat rate of \$85.00/hr. With a 1 hour minimum.

208 Volt AC Three Phase

_____ 50 Amp Service/12500 Watts @ \$200.00	_____
_____ 100 Amp Service/24900 Watts @ \$400.00	_____
	Total _____

NOTE: All electrical services must be ordered within 7 working days of the event. Any additional charges incurred on the day of the event will be accessed at the rate listed above. + (plus) an additional 20% fee to cover labor.

* **Payments may also be made by check ***

NAME OF CONFERENCE: _____ DATE OF CONFERENCE: _____
 YOUR FIRM NAME: _____ BOOTH NUMBER: _____
 ADDRESS: _____ CITY: _____ STATE _____ ZIP _____
 CREDIT CARD PAYMENT _____ EXP. DATE _____
 AUTHORIZED BY: _____ PHONE: _____
 SIGNATURE: _____ DATE _____